

. MINUTES

Blundeston & Flixton Parish Council Meeting Held on Monday 20th April 2026

Present: - Mr G Wade, Mr S Rees, (Vice Chairman) Mr K Blowers, Mr R Leach, Mrs G Soanes, Mrs D McKernan, Miss E Gowen, Mrs E Sparkes, Mr C Harris, Cllr P Ashdown, Cllr K Robinson, & 5 Parishioners were present.

1. **Apologies**, Miss M Wright, Mr P Button, apologies were noted.
2. **Declaration of interests:** There was no declaration of interest at this meeting
3. **Approval of Minutes:** Minutes of the previous meetings held on 16th March 2026 were approved and signed.
4. **Update on ongoing matters-**
 - Village Hall-**The Fire Alarm installations are waiting to be finalized and signed off and the Village Hall Management team have let the Scouts know.
They are still trying to get a builder to give a quote to do the rendering needed for outside so if anyone knows of any builders please can you let the Chairman Graham know.
It was also asked why is the Electric cupboard not locked, Graham said he would follow this up with the VH Management Team.
 - Roundabout in Playpark-** The Roundabout has been refurbished and is now back in the Playpark.
 - Maintenance and Play Park inspections-**These are now up and running with East Suffolk Services.
 - SID Board re Volunteers and Data-**A councillor said they would read through what is needed to download the Data from the Sid Board to see the best way forward.

5.Clerks Report-a) The Clerk said that the Invoice for the Village Hall Fire Alarm had not been paid this month as the work had not been completed in time for the April Expenses although it was on the Agenda to be paid, it will be paid in May.

b) The Internal Audit has been completed by SALC and circulated to all Councillors there was only a few pointers to do differently for next year. The next stage is our External Audit to prepare to send to PKF Littlejohn.

c) And to let you all know that our website provider has changed from Suffolk I Cloud to Pear Space.

The Chairman at this point wanted to thank the Clerk for her hard work throughout the Year to prepare for the End of Year. And, to thank Miss M Wright for all her help in getting all the Policies that the council needed to adopt.

6.Public. Participation (15 mins) – It was asked again about the Notice Board in the Street as to when we might get it back? The person who is repairing the notice has been very poorly and the board itself needed far more work than was anticipated and as they are kindly only charging us for parts, we need to be patient.

It was asked if the Thursday Night Gang could order a new chain for the chain saw as it got damaged when putting the roundabout back in? this was agreed at the meeting.

It was raised that a Parishioner had tried to book the Village Hall but there had been no reply , Graham said he would speak to the Village Hall Management Team.

7. Other Parish Business (Parish Councillors)-It was asked if there might be any Grants available as the Village Hall needs to be updated it looks very tired it was asked if the Village Hall Management Team could look at what needs updating. Also, the Exits and Entrance to the hall are very shabby and the tarmac is broken down, Cllr K Robinson advice to put on the Reporting Tool.

It was asked that now that the Playpark inspections are up and running could we ask them when they inspect the Trees in the Play Park could they inspect the ones on the Millennium Green? The clerk said she would contact East Suffolk Services.

It was raised about the amount of Fly tipping at the back of Waddling Lane and Flixton Road this has been Reported on the Reporting Tool.

It was asked if the Thursday Night Crew could buy a petrol powered broom they borrowed one a couple of weeks ago and it did a fantastic job of clearing the footpath opposite the village hall. They have found a suitable one on Amazon for £154 this was agreed at the meeting.

It was raised that the Thursday Night Crew had cut down three dead trees on the Millenium Green. The three trees had plaques on them and wonder if we should just let the families know about this. It was agreed to try and contact the families.

It was mentioned that there is a pipe that has come away from the guttering at the back of the village hall, on the end near the playpark this will need some sort of repair or replacement organising. Graham said he will speak to the Village Hall Management Team.

8.County Councillors Report-Cllr K Robinson. No reports until after the election on the 8th May 2026

9. District Councillor Report -Cllr P Ashdown. No reports until after the election on the 8th May 2026

10.Consider planning applications as listed below plus any further applications received before the meeting.

DC/26/1241/P3Q|Prior Approval Agriculture to Dwellings - Conversion of Barn1 to 2 dwellings|Land And Buildings At Whitehouse Farm Rackhams Corner Blundeston Suffolk
At the meeting the council recommended approval

DC/26/1316/FUL|Installation of 28 roof-mounted all-black solar PV panels (12.6 kWp) on existing three-bay timber carport to the rear of the property, with associated battery storage (Tesla Powerwall 3) and hot water diverter (Myenergi Eddi) housed internally within the carport.|Whitehouse Farm Rackhams Corner Blundeston Lowestoft Suffolk NR32 5LB
At the meeting the council recommended approval

DC/26/1194/P3Q|Prior Approval (Change of Use from Agricultural to Class C3 Dwellinghouse) - Conversion of Barn 2 to 4 dwellings|Whitehouse Farm Barn Rackhams Corner Blundeston Lowestoft Suffolk NR32 5LB
At the meeting the council recommended approval

11. Other Points for discussion

Policy Updates/Review

Co-option of Councillors Policy

Lone Working Policy

Reserves Policy

The above Policies were approved at the meeting

Salc Internal Audit Service -Letter of Engagement to agree.
The agreement was approved at the meeting.

Approval of Annual Accounts 2025/2026

- A) Approval of Section 1 Annual Governance Statement 2025/2026
- B) Approval of Section 2 Annual Accounting Statement 2025/2026

The Annual accounting statements were approved and signed at the meeting

12.	Expenditure	£37.20	Starboard Systems Accounting Package
		£10.98	HP Ink and Paper for Clerk
		£50.00	Pear Space Website Audit (New Name)
		£530.57	Salc Membership Subscription
		£300.00	Playing Field Rent
	Income	£18.00	Clothing Recycle
		£1005.83	Vat Reclaim 4 th Quarter.

Bank Reconciliation has been Sent to Miss M Wright to Sign off
Budget/Forecast Circulated to all Councillors

Correspondence

To note the attaches appendix of items which have been circulated.

14.– Emails All have been read prior to the meeting

East Suffolk Call for Sites
Code of Conduct Factsheet Series - Declarations of Interest
East Suffolk Call for Sites
Planning Policy and Building Control newsletter.
NALC events
Notice of Election - FRIDAY, 27 MARCH
Play area inspections 2026 – 2027
Election Notices
Notice Board

There being no further business the Chairman closed the meeting at 8.15pm
The next meeting is scheduled for; Monday 18th May 2026 this will be the AGM and will start at 7pm

