

. MINUTES

Blundeston & Flixton Parish Council Meeting Held on Monday 15th December 2025

Present: - Mr G Wade (Chairman), Mr S Rees, (Vice Chairman) Mr K Blowers Mr P Button, Mr C Harris, Mrs G Soanes, Mrs D McKernan, Miss E Gowen, Mr R Leech, Cllr P Ashdown, & 5 Parishioners were present.

1. **Apologies**, Miss M Wright, Cllr K Robinson, Mrs E Sparkes, Cllr E Back
2. **Declaration of interests:** There was no declaration of interest at this meeting
3. **Approval of Minutes:** Minutes of the previous meetings held on 17th November 2025 were approved and signed.
4. **Update on ongoing matters-**
 - Village Hall-** Nothing to Report
 - Roundabout in playpark-** Waiting for the work to be carried out on the roundabout
 - Beacon on Millennium Green-** The Beacon has been repaired and is waiting to be collected it was agreed that Paul would collect this before Christmas.
 - Online Banking Set up by Signatories-** This is now completed.
 - Sign in Play Park re Generic Email Change-** This is now completed
 - Lawn Mower Replacement - Our insurance company only gave us £1000 towards the mower that was stolen due to the fact that it was not stored at the village hall, it was agreed that the parish would pay part towards a re conditioned mower and that we would then donate the mower to the church to look after and insure.

5. Clerks Report: The clerk mentioned that back in June we went onto the new Scribe Accounting Package and that they are offering - A Year End Health Check that provides a remote review of our Scribe data carried out by their Support Team, followed by a clear and detailed report outlining the checks completed and any amendments required ready for Internal Audit and External Audit. Health checks will be carried out between January and March 2026 and the cost of this is £79 + VAT for Receipts & Payments and £129 + VAT for Income & Expenditure.

It was agreed at the meeting to have this done this year.

It was also raised that the Parish needs a new IT Policy to replace the current one due to Assertion 10 for the end of year reports. (Audit)

Cllr K Robinson wanted to wish everyone a very merry Christmas and a Happy New Year.

It was asked who owns the Defibrillator that is located at the Plough Inn as the clerk has had an email saying that it needs new pads and batteries. Keith is going to find out who looks after the defibrillator at the plough Inn.

6. Public. Participation (15 mins) – It was asked as to who owns the land at the side of the church between the church and the school as the church would like to put a drop down post in to detour vehicle access due to the thefts at the church as this is a right of way it was advised for the churches Secretary to contact Paul Johnson from Somerleyton Estate.

7. Other Parish Business (Parish Councillors)- A Councillor asked if East Suffolk Services came out and gave us a presentation of their systems for the maintenance and play park inspections? All that was agreed was that they would do an annual inspection charged at £92 per inspection + Vat, it was asked if the clerk could investigate why this has not happened.

A councillor wanted to thank the clerk for all the work she has had to do this year as it has been a very busy year.

8.County Councillors Report-Sent their apologies for the meeting

- 9. District Councillor Report -Cllr P Ashdown-Mentioned about the new waste bins that will be delivered next year. Paul also has a request from our Parish in regards to the Rugby club bus that supplies villagers with a bus to get to Tesco for their shopping this has now been running for the last five years but now they need to replace the bus at a cost of £30,000 they can get a grant for half of this and have asked if the villages that use it would like to make a donation towards this, Lound have agreed to give £500, and Paul has given a £1000 from his locality budget and asked if Blundeston and Flixton would agree to donate £500 for the new bus it was agreed to give £500 at the meeting.

The election for a new Mayor will now be in 2028 there will be county elections in May and then the new authority the next year and then they will take over.

Call for sites has come out and one site has been put forward for Blundeston. We will not know until the end of January where this site will be. The new plan will come into force around 2028 if it gets the ok it will have until around 2043 to develop the site. It was raised that this makes people have a lot of Anxiety and people make rash decision's thinking that they will have a housing estate opposite them. Paul also let us know that they have also given planning permission to the property at The Old Rectory in Market Lane with the balcony, they did have some concerns about the overlooking, but they produced the views, and you have to go to the far end to be able to see. It was asked if the council could have this in writing when its built.

Paul also mentioned about one of the Emails that was circulated re Well Minds Event - 17 February 2026 its starts at around 9.30-14.00pm lunch will be provided and would be good if we could attend.

10.Consider planning applications as listed below plus any further applications received before the meeting.

There was no planning application for this meeting

Other Points for discussion

11. Policy Updates/Reviews December 2025

Financial Regulations Policy
Risk Management Policy
Playground Policy

The above Policy's have been reviewed and agreed at this meeting

12.	Expenditure -	£9.11 HMRC Employers NI
		£37.20 Scribe Accounting Subscription
		£30.00 Clerks Allowances
		£50 Royal British Legion (Wreath)
		£35.11 HP Ink Cost 3 months
		£1200.00 Kevin Jones (Grass Cutting)
		£36.48 NGF Play Signage Overlay (New Email Address)
		£360.00 John Buckenham(Beacon Repairs)
	Income-	£12.00 Clothing Recycle Bin
		£1000.00 From Insurance Company towards the theft of mower
		£63.17 Bank Interest

Budget/Forecast (Quarter)
Bank Reconciliation (Quarter)

13. Correspondence

To note the attaches appendix of items which have been circulated

14.– Emails All have been read prior to the meeting

Agenda and reports for Licensing Sub-Committee meeting on 1 December 2025
SALC - notice to members of subscription rises for 2026-2027
Suffolk Police Leads Successful Safer Business Action Week
Police appeal to help locate missing man last seen in Sudbury [#561586868]
Local Government Re-organisation and devolution
Well Minds Event - 17 February 2026
News from East Suffolk: Council launches annual photo competition for 2025
Lowestoft - wanted person appeal [#563988402]
Draft Copy of Evaluation from First Light re Games Convention
SECOND CONSULTATION - Local Plan for the Broads - Regulation 19 version
Don't put drugs in the driving seat
Lowestoft CPT Street Meet : Sat 06 Dec 10:00
NEWS BULLETIN - 8th December 2025
SALC training bulletin 9th December 2025
Important Update: Critical Infrastructure in your area
Reassuring presence this festive period in your community

There being no further business the Chairman closed the meeting at 7.59pm
The next meeting is scheduled for, Monday 19th January 2026

